



Pontiac Fire & Police Commission

City Hall
115 W. Howard Street
Pontiac, Illinois 61764



May 13, 2022

Prospective members of the Pontiac Police Department;

The Pontiac Police Department is an organizational and operational public safety service of the City of Pontiac. The Pontiac Police Department provides professional law enforcement services for the city's 11,150 residents.

QUALIFICATIONS

- ✓ **US Citizen or permanent resident alien legally entitled to work in the U.S.**
- ✓ **Age 21-35 * (age 20 and military and prior police service waivers exist)**
- ✓ **No felony convictions or certain misdemeanor convictions**
- ✓ **Good moral character**
- ✓ **Possess an Associate's degree, or 60 credit hours toward a Bachelor's Degree or military waiver***

* 65 ILCS 5/10-2.1-6 (h) Served Active Duty 1 year or more...

On average, the Pontiac Police Department responds to 7,000 calls for service each year. These calls cover a wide spectrum of activity to include property crimes, crimes against persons, community assistance and traffic enforcement.

Pontiac is the county seat of Livingston County and accommodates other criminal justice agencies to include the Livingston County Sheriff, Illinois State Police District 6, Pontiac Correctional Center and the Livingston County Court System. It is a small town with a vibrant downtown, great schools and a high quality of life. The Police Department boasts a high level of trust from the community and great labor relations with the City.

I wish you well in your application process and thank you for your interest in the Pontiac Police Department.

A handwritten signature in black ink that reads "James B. Woolford".

James B. Woolford
Chief of Police



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POLICE TESTING INFORMATION

Order of Procedures

1. Application and supporting documents due
2. POWER Test requirement met
3. Written Test requirement met
4. Oral interview
5. Final Eligibility List Published

APPLICATIONS: Deadline for filing an application is 5:00 pm, Friday June 10th, 2022.

Applications and supporting documents may be:

- Mailed or dropped off to the Pontiac Police Department, 413 N. Mill Street, Pontiac, IL. 61764.
- Emailed to pontiacpd@pontiac.org with SUBJECT **Pontiac Police Testing**. You will get a confirmation email, if not you should call to verify.

INCLUDE: A copy of a certified birth certificate, photo ID, copy of transcripts and/or DD214 must be included for eligibility. It is suggested to have the other forms turned in by this time as well. After reading ALL instructions, and you have any questions, check the PPD website or call the office 815-844-5148.

The testing process will follow an alternate procedure approved by the Fire and Police Commission. Due to the pandemic, the written exam will be remote. You will be required to have a method to have access to a computer (Mobile device not approved) and internet access as well as a valid email.

P.O.W.E.R. Test (Physical Agility Test) Applicants have 2 options.

1. Provide a current POWER certification card from an ILETSB approved provider.
2. Attend one of two POWER Tests provided by the Pontiac Police Department
 - Wednesday June 15th, 2022 5:30 pm
 - Saturday, June 18th, 2022 10:00 am

Written Test: Exam is online for those passing POWER

Those who passed the Physical Agility requirement will be given a license to take an online written exam. Once the applicant begins the exam, it will expire in 4 hours. Applicants WILL be required to verify they followed all remote exam rules by polygraph.

Oral interview: Date to be determined by the Fire and Police Commission based upon number of applicants.



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Should you have any questions about the testing procedure or forms, please contact the Pontiac Police Department at 815-844-5148 or email: dan.davis@pontiac.org

A handwritten signature in black ink that reads "James B. Woolford".

James B. Woolford
Chief of Police



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Preliminary Application for Employment with the Pontiac Police Department

Full Legal Name _____ Date _____

Street Address _____

City _____ State _____ ZIP _____

Date of Birth _____ Telephone _____

Email: _____

Are you a United States citizen? YES ___ NO ___

If you are not a U.S. citizen are you a legal alien who has filed for permanent residency? YES _____ NO _____

Do you have a valid driver's license? YES _____ NO _____

Do you have an Associate's Degree, 60 credit hours towards a Bachelor's Degree or 24 months of active military service or 180 days of active combat military experience?

YES _____ NO _____

Have you served in the U.S. Armed Services? YES _____ NO _____

If yes, BRANCH _____

Have you ever been convicted of a felony? YES _____ NO _____

Include: copy of Birth Certificate, Copy of a photo ID, Copy of College Transcripts, or Military DD214



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RULES FORM

I, hereby, agree to abide by all rules and regulations of the Fire and Police Commission of the City of Pontiac, Illinois during the giving of any examination and after the examination.

The rules were available for me to read at the Pontiac Police Department.

Printed Name

Signature

Date: _____



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PHYSICAL APTITUDE TEST RELEASE OF ALL LIABILITIES

The undersigned, recognizing that the Physical Aptitude Test is an integral part of the examination for patrolman in the City of Pontiac, Illinois, hereby releases, remises and discharges the City of Pontiac, Illinois, a municipal corporation, their officers, servants, agents and employees of and from any and all claims, demands and liabilities to me and on account of any and all injuries, losses and damages to my person shall have been caused, or may at any time arise as the result of certain police examination conducted by the Board of Fire and Police Commissioners of Pontiac, Illinois. The intention hereof being to completely, absolutely, and finally release said City of Pontiac, Illinois, the Bureau of Testing Services, their officers, servants, agents, and employees of and from any and all liability arising wholly or partially from the cause aforesaid.

Signed _____

Printed Name: _____

Witnessed by: _____

Date: _____



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TEST RESULT RELEASE

Dear Commissioners,

I, the undersigned, understand that all tests and the results, thereof, become the property of the Pontiac Board of Fire and Police Commissioners and are not subject to review.

Signed: _____

Printed Name: _____

Date: _____