

**Pontiac Police Department**  
**LAW ENFORCEMENT SUPPLY OFFICE 1033**  
**PROGRAM (LESO)**  
**Policy**  
**February 2020**

I. Purpose

The purpose of this policy is to establish clear standards for the acquisition of surplus military or Department of Defense (DoD) equipment for law enforcement operational use

II. Background

The Secretary of Defense is authorized by 10 USC § 2576a to transfer Federal and State/territory Law Enforcement Agencies (LEAs), personal property that is excess the needs of the DoD, including small arms and ammunition, that the Secretary determines is suitable to be used by such agencies in law enforcement activities, with preferences for counter-drug/counter-terrorism or border security activities, under such terms prescribed by the Secretary. Authority to manage the program is delegated to the DLA and administered as the LESO Program or 1033 Program. Local agencies are admitted into the program through a State Coordinator and governed by a State Plan of Operation which outlines the terms in which the local agency must abide by. The State Plan of Operation is Annex I.

III. Terms and Conditions

A. Pontiac PD is a municipal agency under the LESO Program and reports to the Illinois State Point of Contact (SPOC) who in turn reports to the State Coordinator.

1. Pontiac PD shall adhere to its responsibilities laid out in Annex I.
2. In addition, Pontiac PD shall regulate its use of property and controlled property as outlined

## B. Training

1. Any property received by Pontiac PD that requires specific training will not be placed into service until the appropriate training has taken place and documented in the Pontiac PD training database.
2. Any controlled property, in addition to initial training, may require annual on-going training for use, storage and maintenance. This training shall also be documented in the PPD training database.

## C. Acquisition of Controlled Property

1. Prior to the acquisition of controlled property, the Chief of Police shall have the authorization of the city council.
2. All controlled property shall be stored in secure City of Pontiac owned facilities or property.
3. Weapons
  - a) Any weapons transferred to the Pontiac Police Department shall only be used for law enforcement purposes.
  - b) Any armor or armored vehicles transferred to the Pontiac Police Department shall be used in accordance with legitimate law enforcement purposes for the preservation of human life in response criminal incidents, counter-drug or counter-terrorism, natural and man-made disasters, or other incidents that pose a significant risk to life.
4. Inventory and audit
  - a) All property transferred to the Pontiac Police Department shall have record kept of its nature, serviceability status and location.
  - b) Certain property shall have a chain of custody such as small arms and armored vehicles as outlined in the State Plan of Operation.
  - c) No property shall be transferred from Pontiac Police Department without SPOC approval

## IV. Procedure

- A. Requests for surplus property shall be in accordance with requirements of the SPOC
- B. Annual Certifications
  1. Pontiac PD has specific requirements for annual certifications listed in ANNEX I \*

2. Additional controls may be designated individually for controlled items.

C. Program Compliance

The Chief of Police or designee shall ensure that the agency is compliant with state and federal LESO requirements.

D. Lost/Stolen or Destroyed Property (LSD)

1. The agency shall report all LSD property to LESO SPOC
2. The agency shall generate a police report
3. The property, if controlled, shall be entered into NCIC
4. Further requirements for non-controlled property is contained in ANNEX I

E. Return of Property

1. Upon completion of department use, small arms must be returned to LESO according to procedure in ANNEX I
2. Property may be transferred to another LESO LEA as approved by the SPOC
3. No property may be sold

F. Violations

1. Violations are subject to progressive discipline as outlined by contract or policy.

\* Annex I is the State Plan of Operation- Illinois and Law Enforcement

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Chief James B. Woolford