

Pontiac Public Library
Board of Trustees Meeting Minutes
August 9, 2021

The Pontiac Public Library Board of Trustees met on August 10, 2021. President Connie Snyder called the meeting to order at 5:35pm.

The roll was answered by Bruce Koerner, Connie Snyder, Nancy Milhauser, Lisa Martin, Bill Bertram and Kathy McLean. Also attending the meeting was Library Director, Kristin Holzhauser.

Consent Agenda:

Trustees reviewed the minutes and paid bills from July. Kathy McLean moved to accept the minutes and bills as presented. Nancy Millhauser seconded. All present voted in favor, motion carried.

Correspondence:

None

Director's Report:

The library participated in the 3rd Sunday Market and experienced a great turnout. The market has been very supportive of the library and thanks the vendors for their continued support.

District 429 Superintendent Brian Dukes, will be presenting a draft of the intergovernmental agreement to the school board. Once they approve, the Library board will approve and sign. The agreement is for 3 years.

The library will host the Tri-County Library Directors on August 20. This is the first in-person meeting since the pandemic began. Kristin has been asked to organize the annual calendar and manage the Large Print collection co-op for Tri-County moving forward.

OSF Emergency Services will provide CPR, First Aid, Blood-borne Pathogen and AED training for the staff on October 11. In the past, this training was provided at no charge. This year they are charging \$30 per person.

Weekly story times and Lego Club will begin again, aligning with local area pre-school and grade school schedules.

Committee Updates:

Finance Committee:

Committee did not meet.

Building and Grounds Committee:

Met with Chris Brock from the city about placement of Heartland's benches. They will be placed on the city right of way and will be anchored down.

Management Committee:

Committee did not meet.

Old Business:

Fall open house will be postponed until spring due to COVID. The Board will discuss again in January 2022.

New Business:

A. Updated COVID CDC guidelines: Effective immediately, masks will be worn indoors regardless of vaccination status. Bruce Koerner moved to approve the CDC mask recommendation for the library.

Bill Bertram seconded the motion. All agreed, motion passed.

B. District 429 Intergovernmental Agreement: Lisa Martin moved to enter into 3 year contract with District 429 who has agreed to reimburse the library \$5,500/year to cover costs of providing services to out of district students. Nancy Milhauser seconded the motion. All agreed, motion passed.

C. Non-resident library fee: Fee is currently \$75 annually. Lisa Martin moved that the fee remain the same for the 2021-22 fiscal year. Bill Bertram seconded. All in favor, motion passed.

D. 2022-23 Annual levy increase: Bruce Koerner moved that the library approach the city for its annual allowable increase. Bill Bertram seconded the motion. All in favor, motion passed.

Trustee Closing Comments:

No comments

Bill Bertram moved to adjourn the meeting, Nancy Milhauser seconded the motion. All agreed, motion passed.

Respectfully submitted,

Connie Snyder, President

Kathy McLean, substitute Secretary