

Pontiac Public Library
Board of Trustees Meeting Minutes
April 11, 2022

The Pontiac Public Library Board of Trustees met on April 11, 2022. President Connie Snyder called the meeting to order at 5:30PM.

The roll call was answered by Bruce Koerner, Connie Snyder, Lisa Martin, Eric Hoover, Nancy Milhauser, and Kathy McLean. Also in attendance was Library Director, Kristin Holzhauser, City Administrator, Bob Karls, and Debbie Dowdy.

Consent Agenda:

Trustees reviewed the March minutes and paid bills from March. Bruce Koerner moved to accept the minutes and bills as presented. Nancy Milhauser seconded. All present voted in favor; motion carried.

Correspondence:

Replacement taxes have been received and were up \$25,000 over the previous year.

Director's Report:

The recent IL Storm Chasers, Lunch & Movie, and Wine Glass Painting programs were all heavily attended and received good social media buzz.

The Pontiac Athenia Literary Group met at the library for a special presentation from the National First Ladies' Library/First Ladies National Historic Site in Canton, OH, and were very appreciative of the audio-visual capabilities in the program room.

National library week was April 4th – April 9th. Special word search and coloring page were provided to area children through our partnership with Noah's Ark, the school district, and our children's programs. Fourteen classrooms visited the library during the week. The library provided story time and spring craft and took the opportunity to share with them the upcoming activities planned for the summer reading program.

The Pontiac Dialectic Group met at the library for their spring meeting.

Monthly story time has started for each of the four classes at Noah's Ark.

Future's Unlimited has expressed interest in restarting their book group and will begin meeting at the library biweekly in May.

The library will host a bagged book sale at the Library April 26th – May 3rd. Books will be sold for \$4 per bag, and proceeds will benefit the libraries operation and programming funds.

Kristin will be attending a grant committee meeting for the Live & Learn Grant on April 28th. This meeting will be held online and is to determine the outcome of our grant application for the replacement of the East and West emergency doors.

Kristin presented at the RSA March Roundtable Discussion on Intellectual Freedom. Kristin will be expanding the presentation for RSA Day on April 14th in Washington, and again at the Illinois State Reaching Forward Conference in May.

The library received several historical items from the Daily Leader to add to our history room and are currently going through to identify duplicates to use as replacements when current items are in disrepair.

Kristin continues to work on completing the records retention documents and the Illinois Public Library Annual report for the State.

Summer Reading Program registration will begin May 23rd. The library will be partnering with Livingston County Agriculture, Livingston County Extension Officer, Humiston Woods, and Pontiac, Parks and Recreation for some very unique family events. Daily activities are planned June 4th – July 2nd. The finale will be a night at a Cornbelter's Baseball Game. The full cost of the programs will be covered by the generous donations from the Harms Trust and from local businesses.

Committee Updates:

Management – Nothing to report.

Building and Grounds – Nothing to report.

Finance – Nothing to report.

Old Business:

None

New Business:

TIF Extension Discussion – City Administrator, Bob Karls, was invited to provide trustees information on the TIF Extension the city is applying for and the effects on the library and tax revenue. Bob provided a summary of what the TIF district is, and the history of the TIF districts in Pontiac. He explained how the money has been used and how the money can be used, and where the library can benefit from the renewal.

Library Trustee Appointment – Debbie Dowdy was introduced as a candidate to finish the terms vacated with the resignation of Cathy Robinson. Following a brief discussion Bruce Koerner motioned to present Debbie's name to the city to complete the remaining term of Cathy Robinson. Lisa Martin seconded the motion. All present voted in favor; motion carried.

Newsbank Daily Leader Digitization – Newsbank provided the online version of The Daily Leader for the library. They have contacted Kristin with an upgrade to the online version, which would allow for full color and full graphics. The cost would increase \$5,500 per year. This change would also benefit the library should we look at digitization for our archives. Kristin provided some background and general information about digitization. Digitization is a

significant undertaking and expense. Trustees decided to table discussions regarding digitization of The Daily Leader until additional information can be gathered on the cost and benefits.

Trustee Closing Comments:

None

Nancy Milhauser moved to adjourn the meeting. Lisa Martin seconded. All present voted in favor; motion carried.

Respectfully submitted,

Connie Snyder, President
Eric Hoover, Secretary