

Pontiac Public Library
Board of Trustees Meeting Minutes
April 8, 2019

The Pontiac Public Library Board of Trustees met on April 8, 2019. President Connie Snyder called the meeting to order at 5:40pm.

The roll was answered by Bruce Koerner, Lisa Martin(via cell phone), Connie Snyder, Nancy Milhauser and Kathy McLean. Also present was library director Kristen Holzhauser.

Consent Agenda:

Trustees reviewed the minutes and paid bills from March. Nancy Milhauser moved to accept the minutes and bills as presented. Kathy McLean seconded. All voted in favor, motion carried.

Correspondence:

Noted in Director's Report

Director's Report:

- Per Capita funding will be 100%, not 73% budgeted, adding \$5700 to budgeted income for the year.
- Received replacement tax check and final property tax check for FY 19.
- Kristin presented 2018-19 budget and discussed 2018 accomplishments and future library events to City Council on March 18.
- Volunteer, Mary Tronc, will continue to provide additions to the History room, but will be working from home.
- Most Pontiac elementary school classes will visit the library in April and May.
- RSA representative, Patty Kweram, will provide some real-time training for the staff. She will go over updates and new features to WorkFlows. She will assist staff and answer questions as they proceed through a normal work day.
- Kristin will provide a presentation to the Athenia group on May 10 at the library.
- The Elks Club would like to partner with the library to obtain a grant that promotes literacy and library use. The grant is called "A Warm Welcome to the Library" and will also provide coats to families in need. This grant, if awarded, will supplement the library's "Mitten Tree" event and will promote library usage and programs to students in Dist. 429.
- The Spring Book/Bake Sale will be April 26-30.
- April 30 and May 1 will be the last two book delivery days to the schools for the year.

Committee Updates:

Finance Committee:

No report - but change has been made from First Financial to Bank to Pontiac

Building and Grounds Committee:

No report

Management Committee:

No report

Old Business:

Board members need to sign Economic Interest Forms if they have not yet done so.

New Business:

- An exterior sign has been damaged. Diaz Sign Art will replace for \$650.
- A letter was received from Workforce Development listing several repairs or changes that need to be made to keep the building ADA compliant. Bruce will take care of the problems.
- The Summer Reading Program was postponed to next meeting when more board members can be present.

There was no other business to discuss. Bruce Koerner moved to adjourn the meeting. Lisa Martin seconded the motion. All in favor, motion carried.

Respectfully submitted,

Connie Snyder, President
Kathy McLean, substitute Secretary