

Pontiac Public Library  
Board of Trustees Meeting Minutes  
February 10, 2020

The Pontiac Public Library Board of Trustees met on February 10, 2020. President Connie Snyder called the meeting to order at 5:30PM.

The roll call was answered by Connie Snyder, Eric Hoover, Nancy Milhauser, Kathy McLean, Lisa Martin, Penny Dye, Curt Myers, and Bill Bertram.

Consent Agenda:

Trustees reviewed the minutes and paid bills from January. Curt Myers moved to accept the minutes and bills as presented. Nancy Milhauser seconded. All voted in favor, motion carried.

Correspondence:

Statement of Economic Interest reporting for trustees have been received and were distributed for completion.

Director's Report:

Report was unavailable due to Kristin's absence, and will be discussed in March.

Committee Updates:

*Management Committee* – Nothing to report.

*Building and Grounds* – Nothing to report.

*Finance Committee* – Nothing to report.

Old Business:

*DCM Landscaping* – Trustee discussed landscaping service proposal provided by DCM Landscaping. DCM Landscaping has been handling a variety of landscaping and upkeep for the library for several years and we have been very satisfied with the services. The proposal for 2020 maintenance is \$1,260. Penny Dye motioned to approve the agreement for services with DCM Landscaping. Lisa Martin seconded. All voted in favor, motion carried.

New Business:

*FY '20-'21 Budget Draft /Discussion* – Trustees reviewed a draft budget for next fiscal year. There was no significant changes proposal over the prior year. Routine increases for staff wages and benefits and building maintenance and services were discussed. Additional discussion was tabled until March to give trustees additional time to review.

*Cannabis Legalization Policy/Discussion* – Trustees discussed whether the possibility of implementing a cannabis policy. Discussion was tabled until March for discussion of a draft policy when Kristin returns.

Executive Session

Nancy Milhauser moved to go into executive session for the following reasons:

- (1) The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5)
- (2) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

The motion was seconded by Kathy McLean. All voted in favor, motion carried.

Following executive session no action was required.

Trustee Closing Comments:

Nothing to report

Kathy McLean moved to adjourn the meeting. Penny Dye seconded. All voted in favor, motion carried.

Respectfully submitted,

Connie Snyder, President  
Eric Hoover, Secretary